



****SEE BOTTOM OF THIS FORM FOR INCENTIVE DATE****

Electric Service Order
 Exclusive Service Provided by The Bradenton Area Convention Center

PHONE
941-722-3244 Ext. 0

FAX
941-729-1820
Attn: Rachel Blair

ADDRESS
One Haben Blvd.
Palmetto, FL 34221

EMAIL
Sales@bacvb.com

Event Name/Date(s): L & L Exhibition Mgt - Condo/HOA Expo 10/29/24 Booth #: _____ Standard X Island

Company/Organization: _____ Contact Person Day of Show: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

	1-4 event days	5-9 event days	10-14 event days	Total Event Days	Total Hook-ups	Sub Totals		Please List Items Needing Electric
120 Volts								
0-2000 watts (5-20Amps)	\$ 100.00	\$ 75.00	\$ 75.00	1	1	\$100.00		
208 Volts Single Phase								
20 Amps	\$ 100.00	\$ 75.00	\$ 75.00					
30 Amps	\$ 125.00	\$ 100.00	\$ 100.00					
60 Amps	\$ 150.00	\$ 125.00	\$ 125.00					
100 Amps	\$ 175.00	\$ 150.00	\$ 150.00					
200 Amps	\$ 265.00	\$ 240.00	\$ 240.00					
600 Amps	\$ 475.00	\$ 450.00	\$ 450.00					

Order Subtotal	\$100.00	After Incentive date →	\$100.00
Set up Labor per booth	\$25.00		\$25.00
50% increase on all equipment & labor for orders received after 10/21/24		→	\$62.50
<input type="checkbox"/> Tax Exempt Sales Tax (7%)	\$8.75		\$13.13
Total	\$133.75	Total after Incentive date →	\$200.63

Scaled floor plan must accompany orders showing locations of electrical outlets and connections for all island booths, single/ three phase electric orders, and orders not located at the back of the booth. Orders will NOT be processed unless accompanied by floor plans and credit card authorization form. The Bradenton Area Convention Center does not provide extension cords, power strips or Q-Taps.

All electric order forms must be received and paid by Monday 10/21/24 @ 5pm, orders received after this date will be increased 50% (see above in red)

See Payment Instructions & Policies Below



Electrical Service Instructions

Complete the order form and retain a copy for your records.
Mail, fax, or email a copy of the order form, booth layout, and NEMA configuration chart marked with your required plug and receptacle to:
The Bradenton Area Convention Center
ATTN: Rachel Blair
One Haben Blvd
Palmetto, FL 34221
Fax: 941-729-1820 Email: Sales@BACVB.com

POLICIES

1. RATE POLICY- Orders (and required floor plans) must be received prior to cut off date with full payment in order to receive services.
2. Tax exempt certificates must accompany tax free orders.
3. CANCELLATION POLICY- cancellation of service must be received in writing a minimum of 14 days prior to the first show day to receive a full refund, less a \$50 admin fee. No refunds will be given for services installed and not used.
4. PAYMENT POLICY- 100% payment (in U.S. currency ONLY) must be made before hookup. Company, certified, or cashier's check payable to The Bradenton Area Convention Center. No personal checks please. We are now PCI Compliant therefore, we can no longer except credit cards over the phone, email or fax. ****If you wish to pay by credit card and cannot come into our office by the deadline to pay, fill out your service order form and email or fax back to the above contact stating that you'd like to pay through Authorize.net. We will email you back an invoice link that will enable you to make your payment securely by credit card. There is no additional cost to you through Authorize.net.**
5. Liability-The Bradenton Area Convention Center is not liable for any damage to personal equipment.

